

ON BOARD TRAINING PROGRAMME FOR BOARD MEMBERS OF PUBLIC BODIES

0845 Registration and tea/coffee

0915 Introduction and course overview

0930 Roles and responsibilities

- An effective Board
 - Leadership, vision and direction – the strategic role
 - Provides a robust scrutiny and challenge function
 - Delegates within a framework of control
 - Is open and accountable
 - Ensures good governance and demonstrates the values of good governance through behaviour
- Case studies: fundamental principles of corporate life
- Characteristics of an effective Board Member
- Roles of the Chair and Chief Executive

1215 Managing key relationships

- Chair and Board Members
- Chair and Chief Executive
- Executive and Non-Executive Board Members
- Board Members and staff
- Relationship with the sponsor and the Minister
- Successful relationships with other stakeholders
- The Board and its committees

1245 Lunch

- 1345 Managing key relationships (continued)**
- 1415 The role of the Board in relation to:**
- Financial management
 - Risk management
 - Sources of assurance
- 1500 Tea/coffee**
- 1515 Scandal and how to avoid it – Nolan Principles in practice**
- Practical case studies
 - Conflicts of interest
 - Gifts and hospitality
 - Spending public money
 - Standards of behaviour
- 1630 Principles of good governance**
- A good governance checklist
 - Final points
- 1645 Course close**