UNDERTAKING A BOARD EVALUATION - MASTERCLASS

**0945 Introduction and course overview**

**1000 Board evaluation – an introduction**

* What is a Board evaluation?
* Why do Board evaluations?
* How do you do a Board evaluation – overview of different approaches?

**1015 What does an effective Board look like?**

* Characteristics of an effective Board

**1100 Undertaking a Board evaluation – key elements**

* Scoping the Board evaluation
* Board self-assessment questionnaire
  + Group exercise
  + Key questions to ask
  + Interpreting the responses
* One-to-one (or group) interviews
* Observation of Board (and Committee) meetings
* Review of governance documentation
* Board workshop
* Report and Action Plan
* Implementation and follow up

**1230 Lunch**

**1315 Undertaking a Board evaluation – key elements (continued)**

**1430 Reviewing cases of Board failure**

* Group exercise: Learning the lessons
* How would a robust Board evaluation have spotted the warning signs?

**1545 Summary and close**